



COUNCIL REMUNERATION 2025 MEETINGS

As per By-Law 2022-053, a by-law to establish remuneration for Council, Committees of Council, and its Local Board, during the fiscal year ending December 31, 2025,

Council members were, in 2025 compensated the following amounts by the Municipality of Calvin for attending Council and Council Committee and Local Board meetings,

as well as meetings, training seminars, workshops, conferences and events outside of Council and Local Board meetings for which they were appointed by Council resolution to be Council representatives,

- | | |
|---|-------------|
| 1. Mayor Gould | \$20,530.06 |
| NOTE: 4 meetings at \$168.00 each were claimed but not paid in 2025 as there was no Council resolution appointing participation at these meetings. The matter of whether these meetings will be paid will be brought to Council on January 13, 2026 for Council review and decision making. | |
| 2. Deputy Mayor Moreton | \$15,145.98 |
| 3. Councillor Grant | \$12,464.00 |
| 4. Councillor Latimer | \$11,951.00 |
| 5. Councillor Manson | \$11,951.00 |

Council remuneration is separate from expenses, which are claimed and paid separately and treated as a non-payroll item.

Where Council members receive honorariums and/or expenses from outside agencies or boards on which they sit as members appointed by Council resolution, are not included in this report.

Prepared by: Donna Maitland CAO Clerk Treasurer
December 31, 2025

Attached:

1. Council member 2025 Meeting Attendance Claim Forms Mayor Gould, Deputy Mayor Moreton, Council Members Grant, Latimer, Manson
2. By-Law 2022-053.

2025 Meeting Attendance - Council Remuneration MAYOR GOULD

Counted	DATE	TIME	MEETING	LOCATION
N/A	The date of meeting	Time it took place	What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.	Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.
1	14-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers
1	28-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers
1	03-Feb	9:45 AM	Special Closed Meeting	1355 Peddlers
1	11-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers
1	25-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers
1	11-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers
1	25-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers
1	08-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers
1	23-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers
1	20-May	6:00 PM	Regular Council Meeting	1355 Peddlers
1	23-May	1:00 PM	Special Meeting of Council	1355 Peddlers
1	10-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers
1	24-Jun	10:00 AM	Special Meeting of Council	1355 Peddlers
1	24-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers
1	22-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers
1	25-Jul	8:00 AM	Special Meeting of Council	1355 Peddlers
1	12-Aug	6:00 PM	Special Meeting of Council	1355 Peddlers
1	09-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers
1	23-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers
1	14-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers
1	28-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers
1	11-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers
1	25-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers
1	16-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers
1	19-Dec	9:00 AM	Committee Of The Whole Meeting	1355 Peddlers
1	19-Dec	11:00 AM	Emergency Meeting of Council	1355 Peddlers
CALVIN INTERNAL COMMITTEES AS APPOINTED BY RESOLUTION				
1	08-Jan		CEMC Meeting	
1	29-Jan		CEMC Meeting	
1	03-Feb		CEMC Meeting	
1	27-Feb		CEMC Meeting	
1	27-Mar		CEMC Meeting	
1	24-Apr		CEMC Meeting	
1	08-May		CEMC Meeting Debrief	
1	29-May		CEMC Meeting	
EXTERNAL COMMITTEES/EVENTS AS APPOINTED BY RESOLUTION				
Cassellholme Exit Strategy - Resolution: Begin of Term				
1	14-May	3:00 PM	Cassellholme Exit Strategy	Pap/Cam townhall
1	04-Nov	3:00 PM	Cassellholme Exit Strategy	Mattawa Townhall
1	08-Jul	2:00 PM	Cassellholme Exit Strategy/Regional Economic Development	Mattawa town hall
Canadian Ecology Centre Resolution 2025				
1	17-Jan	9:00 AM	Canadian Ecology Centre	CEC Champlain Park
1	14-Oct	8:30AM	Canadian Ecology Centre	CEC Champlain Park
Physician Recruitment - Begin of Term				
1	24-Feb		Physician Recruitment	Mattawa
1	02-Jun		Physician Recruitment	Mattawa
1	27-Oct		Physician Recruitment	Mattawa
1	18-Mar		Shared Building Services - Resolution #2025-115	Papineau-Cameron
1	11-Nov	10:20 a.m.	Remembrance Day Service - Resolution 2025-294	Mattawa
1	05-Feb	6-8 pm	Cassellholme/Castle Arms Mayors Meeting Resolution # NONE	Cassellholme Auditorium
1	20-Nov	3 -5 pm	Cassellholme Castle Arms 9 mayors	East Ferris sport centre
1	11-Dec	3 - 5 PM	Cassellholme Castle Arms 9 mayors	Cassellholme Auditorium
1	12-Aug	4 - pm	Cassellholme - Member Municipality Meeting Re: Top up funding	Cassellholme Auditorium

The Municipality of Calvin

Payroll summary Gould

From 01 Jan, 2025 to 31 Dec, 2025	
Item	Total
Base Remuneration Adjusted with CPI	\$17,506.06
Total Council meetings over 26	0
X\$168 per meeting	\$0.00
Total Internal Committees as Appointed	8
X\$168 per meeting	\$1,344.00
Total Outside Committees as Appointed by Resolution Not compensated by others	10
x\$168 per meeting	\$1,680.00
2025 Owed to Dec 13	\$20,530.06
Less Gross paid to date (ending Dec13)	\$ 16,832.75
Total Owed to Mayor Dec 31	\$3,697.31

NOT PAID DEC 2025. NO Resolution authorizing attendance. Bring to Council Jan 13/25 for approval.

D. Neustland

26

0 Meetings
8 Meetings
10 Meetings

Council meetings over 26
CALVIN INTERNAL COMMITTEES AS APPOINTED
OUTSIDE APPOINTED BY RESOLUTION

to be paid at \$168.00 per meeting

2025 Meeting Attendance - Council Remuneration WILLIAM MORETON

Counted	DATE	TIME	MEETING	LOCATION	Return Travel Claimed .70/km	Remuneration paid by others not Calvin Y/N
N/A	The date of meeting	Time it took place	What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.	Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.		Honorarium paid directly to you by the agency, per meeting
1	14-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	03-Feb	9:45 AM	Special Closed Meeting	1355 Peddlers		
1	11-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	08-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	20-May	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-May	1:00 PM	Special Meeting of Council	1355 Peddlers		
1	10-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	24-Jun	10:00 AM	Special Meeting of Council	1355 Peddlers		
1	24-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	22-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Jul	8:00 AM	Regular Council Meeting	1355 Peddlers		
1	12-Aug	6:00 PM	Special Meeting of Council	1355 Peddlers		
1	09-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-Sep	6:00 PM	Special Closed Meeting	1355 Peddlers		
1	14-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	28-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	16-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	19-Dec	9:00 AM	Committee Of The Whole Meeting	1355 Peddlers		
CALVIN INTERNAL COMMITTEES AS APPOINTED BY RESOLUTION						Return Travel Claimed .70/km
1	29-May		CEMC Scenario Training			
1	24-Jun		CEMC Meeting			
1	16-Jul		CEMC Disaster Briefing			
OUTSIDE APPOINTED BY RESOLUTION						
1	09-Nov	10:45am	NBMCA - Resolution: Begin of Term Remembrance Day Ceremony - Resolution 2025-294	Bonfield		
Approved Training Seminars, Workshops, Conferences						

24
0 Meetings
3 Meetings
1 Meetings
28

Council meetings over 26
CALVIN INTERNAL COMMITTEES AS APPOINTED
OUTSIDE APPOINTED BY RESOLUTION
to be paid at \$168.00 per meeting

The Municipality of Calvin

Payroll summary Moreton

Item	Total	
From 01 Jan, 2025 to 31 Dec, 2025		
Base Remuneration Adjusted with CPI		\$14,812.98
Total Council meetings over 26	-2	
x\$168 per meeting		-\$330.00
Total Internal Committees as Appointed	3	
x\$168 per meeting		\$495.00
Total Outside Committees as Appointed by Resolution Not compensated by others	1	
x\$168 per meeting		\$168.00
2025 Owed		\$15,145.98

Less Gross paid to date (ending Dec13) \$ 14,243.25

Total Owed to Council Member \$902.73

D. Mastland

2025 Meeting Attendance - Council Remuneration DEAN GRANT

Counted	DATE	TIME	MEETING	LOCATION	Remuneration paid by others not Calvin Y/N	Travel paid by others not Calvin
N/A	The date of meeting	Time it took place	What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.	Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.	Honorarium paid directly to you by the agency per meeting	
1	14-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	28-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	08-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	20-May	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	10-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	24-Jun	10:00 AM	Special Meeting of Council	1355 Peddlers		
1	24-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	22-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Jul	8:00 AM	Special Meeting of Council	1355 Peddlers		
1	12-Aug	6:00 PM	Special Meeting of Council	1355 Peddlers		
1	09-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-Sep	6:00 PM	Special Closed Meeting	1355 Peddlers		
1	14-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	28-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	16-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	19-Dec	9:00 AM	Committee Of The Whole Meeting	1355 Peddlers		
1	19-Dec	11:00 AM	Emergency Meeting of Council	1355 Peddlers		
			CALVIN INTERNAL COMMITTEES AS APPOINTED BY RESOLUTION			
			OUTSIDE APPOINTED BY RESOLUTION			
			Not Paid By ABC's			
			Mattawa Regional Police Services-Appointed 2024			
1	29-Jan	6:30pm	Mattawa Regional Police Services-Appointed 2024	Mattawa Police Station	N	N
1	26-Mar	6:30pm	Mattawa Regional Police Services-Appointed 2024	Mattawa Police Station	N	N
1	25-Jun	6:30pm	Mattawa Regional Police Services-Appointed 2024	Mattawa Police Station	N	N
1	Oct 29th	6:30pm	Mattawa Regional Police Services-Appointed 2024	Mattawa Police Station	N	N
1	10-Dec	6:30pm	Mattawa Regional Police Services-Appointed 2024	Mattawa Police Station	N	N

The Municipality of Calvin

Payroll summary Grant

Item	Total	
From 01 Jan, 2025 to 31 Dec, 2025		
Base Remuneration Adjusted with CPI	\$12,119.00	
Total Council meetings over 26	-3	
X\$168 per meeting		-\$495.00
Total Internal Committees as Appointed	0	
X\$168 per meeting		\$0.00
Total Outside Committees as Appointed by Resolution Not compensated by others	5	
X\$168 per meeting		\$840.00
2025 Owed		\$12,464.00
Less Gross paid to date (ending Dec13)	\$ 11,653.00	
Total Owed to Council Member		\$811.00

D. Maxwell

23	Meetings	Council meetings over 26
0	Meetings	CALVIN INTERNAL COMMITTEES AS APPOINTED
0	Meetings	OUTSIDE APPOINTED BY RESOLUTION
2	Meetings	to be paid at \$168.00 per meeting

2025 Meeting Attendance - Council Remuneration JOHN MANSON

Counted	DATE	TIME	MEETING	LOCATION	Return Travel Claimed .70/km	Remuneration paid by others not Calvin Y/N
N/A	The date of meeting	Time it took place	What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.	Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.		Honorarium paid directly to you by the agency, per meeting
1	14-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	28-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	03-Feb	9:45 AM	Special Closed Meeting	1355 Peddlers		
1	11-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	08-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	20-May	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	23-May	1:00 PM	Special Meeting of Council	1355 Peddlers		
1	10-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	24-Jun	10:00 AM	Special Meeting of Council	1355 Peddlers		
1	22-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	22-Aug	6:00 PM	Special Meeting of Council	1355 Peddlers		
1	09-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	14-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	28-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	11-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	25-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	16-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers		
1	19-Dec	9:00 AM	Committee Of The Whole Meeting	1355 Peddlers		
1	19-Dec	11:00 AM	Emergency Meeting of Council	1355 Peddlers		
CALVIN INTERNAL COMMITTEES AS APPOINTED BY RESOLUTION						
OUTSIDE APPOINTED BY RESOLUTION						
1	10-Nov	10:30am	Remembrance Day Ceremony - Resolution 2025-294	East Ferris	0	
Approved Training Seminars, Workshops, Conferences						
Sum and total						

The Municipality of Calvin

Payroll summary Manson

From 01 Jan, 2025 to 31 Dec, 2025	
Item	Total
Base Remuneration Adjusted with CPI	\$12,119.00
Total Council meetings over 26	-2
X\$168 per meeting	-\$336.00
Total Internal Committees as Appointed	0
X\$168 per meeting	\$0.00
Total Outside Committees as Appointed by Resolution Not compensated by others	1
x\$168 per meeting	\$168.00
2025 Owed	\$11,951.00
Less Gross paid to date (ending Dec13)	\$ 11,653.00
Total Owed to Council Member Dec 31	\$298.00

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Ormaetland

23	Meetings	Council meetings over 26
0	Meetings	CALVIN INTERNAL COMMITTEES AS APPOINTED
1	Meetings	OUTSIDE APPOINTED BY RESOLUTION
24		to be paid at \$168.00 per meeting

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2022-053

BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL, COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE FOR REIMBURSEMENT OF EXPENSES

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Remuneration and Expenses

Section 283(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality.

Section 283(2) of the *Municipal Act* provides that despite any Act, a municipality may only pay the expenses of members of its Council or of a local board of the

Municipality if the expenses are of those persons in their capacity as members and actually incurred or, if the expenses are, in lieu of the expenses actually incurred, a reasonable estimate in the opinion of the Council of the actual expenses that would be incurred.

Section 284 of the *Municipal Act* provides how the remuneration shall be disclosed each year by an itemized statement on or before March 31.

Term of Council Review

Section 283(7) requires Council to review a by-law passed under subsection 283(5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

Preamble

In 2014 Council for the Corporation of the Municipality of Calvin adopted Bylaw 2014-011 providing for the remuneration of Council and the payment of expenses incurred. Council is obligated under law to review the Bylaw once during the four-year term.

This matter has been discussed at previous Council meetings and no changes were recommended.

Inflationary costs (cost of living etc.) are not built into the Bylaw and there is no other automatic rate increase.

The cost of living/inflation has been increasing significantly over the past few years.

For years, members of Council have been compensated at a rate lower than the sector standard.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to establish remuneration and expense reimbursement for members of Council.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That Members of Council for the Municipality of Calvin shall receive remuneration in accordance with the provisions of Schedule "A", attached to and forming part of this Bylaw.
2. That remuneration shall be adjusted annually in accordance with the Consumer Price Index.

3. That the Treasurer shall make payments to a member of Council for expenses incurred as provided for in Schedule "B", attached to and forming part of this Bylaw.
4. That the Treasurer shall prepare a report of the remuneration and expenses paid to each member of Council in accordance with the provisions of Section 284 of the *Municipal Act* and the report will be posted on the Municipality's website prior to March 31, of any given year.
5. That Schedules "A" and "B" can be amended by resolution.
6. That Bylaw 2014-011 is hereby repealed.
7. This By-law takes effect on the day of its final passing.

Read and adopted by Resolution 2022-290 this 23rd Day of August 2022.

Mayor

Clerk

SCHEDULE "A"

TO BYLAW 2022-053

1. FLAT RATE HONOURARIUM - MEMBERS OF COUNCIL

Starting on January 1, 2022, the members of Council shall receive the following flat rate honorarium:

MAYOR	\$15,600.00 PER ANNUM fully taxable
DEPUTY MAYOR	\$13,200.00 PER ANNUM fully taxable
COUNCILLOR	\$10,800.00 PER ANNUM fully taxable

The flat rate honourarium is to include the following:

- Meeting preparation and research;
- Twenty-six (26) meetings which would include Regular, Special, Closed or Emergency meetings or educational and training meetings of Council, whether attending in-person or by means of virtual meeting;
- Meetings of Boards and Committees to which a Member of Council is appointed by Council whether attending in-person or by means of virtual meeting and otherwise compensated;
- Attendance at meetings held within the municipality with ratepayers, staff, consultants whether at their request or not, etc.;
- Attendance at on-site meetings within the Municipality;
- Attendance at the Municipal Office to sign cheques, by-laws, etc.. and to interact with the staff and public; and
- Attendance at special function, public or ceremonial event related to the municipality.

The flat rate honourarium will be paid bi-weekly and deposited directly into the Member's bank account when municipal employees are paid.

Members will be compensated for all additional meetings in June and December.

In December of any given year, any Member who has not attended twenty-six (26) meetings will have their remuneration reduced by \$150 per meeting not attended.

2. ADDITIONAL MEETINGS

- a. Additional approved meetings will be compensated at \$150 per meeting. Approved meetings will include those called by the Mayor and those approved for the Member to attend by resolution of Council.
- b. Attendance at meetings, functions, or events where participation is out-of-the-interest of a Council member only and not Council as a body (no resolution) will not be paid.

3. APPROVED TRAINING SEMINARS, WORKSHOPS & CONFERENCES

For approved training seminars, workshops and conferences attended in person by a Council member(s) the municipality pays:

Starting on January 1, 2022:

- Actual registration, hotel and transportation costs;
- \$53 per diem (1/2 day) incurred;
- \$106.00 per diem (full day) incurred to a maximum of three (3) days at any one time; and
- \$60 per diem for cost of meals incurred to a maximum of three (3) days at any one time, broken down as follows: Breakfast \$10; Lunch \$20 and Dinner \$30.00.

The Municipality will not pay for costs associated with alcohol charges or spousal expenses.

Remuneration paid to elected Members of Council of the Municipality of Calvin is deemed as expenses incident to the discharge of their duties as members of the Council during their term of office.

4. Reconciliation

The Treasurer shall in June and December of any given year, prior to making fixed remuneration payments, undertake a review of meeting attendance, by each Member of Council. In the event of absence by Council members at Regular, Special, Closed or Emergency meetings or appointed representation on other Committees, the Treasurer shall undertake a calculation of the Flat Rate Honorarium paid to the Council Member, complete a pro-rated calculation and make amendments to the Flat Rate Honorarium paid to the Council Member. Any adjustments will be made in July and December/January as the case may be.

SCHEDULE "B"

TO BYLAW 2022-053

1. Travel Expenses: Members of Council
 - a. Actual registration fee, taxi fares and parking fees with receipts;
 - b. Meals and gratuities based on current Treasury Board rates.
 - c. Actual accommodation cost with receipt;
 - d. Actual transportation cost with receipt;
 - e. Use of personal vehicle will be reimbursed based on the mileage rate set by Council for the municipality.

2. Approval of Travel Expenses

Travel expense claims by members of Council are subject to review and approval by Municipality of Calvin Council. The Treasurer will not cause expenses to be paid without a resolution of Council.

3. Travel Advance

A travel advance may be requested by providing the Treasurer with the resolution of Council approving attendance at the meeting/training/event along with an estimate of costs upon such form as established by the Treasurer. Travel advances will not exceed seventy-five percent (75%) of the estimate and will be limited to daily per diems, mileage cost and reasonable meal expenditures.

Upon their return the relevant travel expense claim must be submitted no later than two (2) weeks following the completion of the function. The Treasurer will reconcile the advance and compensate the Member for any amounts over and above the advance. Should the advance exceed the actual costs, the Member will be requested to return the excess funds to the Municipality. In the circumstance a member fails to repay any advance or portion thereof, the Treasurer will reduce the Member's honourarium by the outstanding amount.